



CITY OF STAR
P.O. Box 130
Star, Idaho 83669
P: 208-286-7247 F: 208-286-7569

VENDOR, SOLICITOR, MERCHANT APPLICATION

Applicant Name: (If the applicant is an association, company or corporation, also include the names and titles of the persons who will be soliciting in the City of Star.) _____

Address: (both local and headquarters) _____

Phone Number: (both local and headquarters) _____

Description of the nature of business: (this should include the goods to be sold) _____

The proposed method of operation, length of time for which the right to do business is desired.

If a motor vehicle is to be used, a description of the same, together with a license number or other means of identification. (Attach copy of valid driver's license.) _____

Social Security and/or driver's license number: _____

Has a permit or license issued to the applicant been revoked in the last 5 years? Yes _____ No _____
If yes, list where and when. _____

Has applicant ever been convicted of a violation of any federal, state or municipal law? Yes ___ No ___
If yes, state the nature of the offense and date. Also, list the punishment and penalty.

List proposed method of delivery for the goods or property proposed to be sold.

Date(s) of permit use: _____

Attach two (2) photographs of the persons who shall be soliciting within the City limits of Star, two inches by two inches (2" x 2") in size, showing the head and shoulders in a clear and distinguishable manner.

NOTE: (1) When the applicant proposes to sell any food product for human consumption, a copy of the health certificate from Central Health District shall be required prior to issuance of a license.
(2) Attach an example of the flyer(s) you may be handing out or hanging on doors.

Bond Requirement:

- Every applicant plying his trade as an individual shall file with the City Clerk a surety bond or a letter of credit from a bank in the amount of one thousand dollars (\$1,000.00) to be held by the City of Star.
- Every business firm, company, or corporation, which has two or more employees or agents acting in the capacity of vendor, solicitor, or temporary merchant, shall file with the City Clerk a surety bond or letter of credit from a bank in the amount of one thousand dollars (\$1,000.00) to be held by the City for each employee or agent. The surety bond must be one issued by an agent upon which service of process may be made in the State of Idaho.
- After expiration of a license, the City Clerk shall, upon written request of the licensee, return the bond or letter of credit within sixty (60) days after receipt of request for return, unless the City Clerk has been notified of a pending claim or cause of action by any person upon the bond or letter of credit.

NO PERMIT ISSUED SHALL BE TRANSFERABLE

PERMIT FEES: _____ \$25.00 under three days – to be consecutive
 _____ \$50.00 over three days/under three months – to be consecutive
 _____ \$100.00 annually

NOTE: Upon receipt of an application the City Clerk will refer the application to the Star Police Department, at which time an investigation into criminal background, warrants, and driving records will be performed. In cases where an application is denied and then appealed by the applicant, all investigation material will be presented to the Council.

 APPLICANT SIGNATURE

 DATE

The City Clerk shall issue or deny the permit within ten (10) working days upon receipt of a completed application.

 (OFFICE USE ONLY)

Staff (√)	Description
	Completed and signed Application Date Rec'd:
	Fee \$ Check No.:
	Surety Bond or Letter of Credit
	Two (2) photo's attached
	Copy of flyer attached (if appropriate)
	Copy of health certificate from Central District Health (if food for human consumption)
	Signed Star Police Department Background permission form.

Approved: _____ Denied: _____ By: _____ Date Permit Issued: _____

Deputy Review: _____ Comments: _____



CITY OF STAR

P.O. Box 130
Star, ID 83669
208-286-7247 Tel
208-286-7569 Fax

I, _____ AKA _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

HEREBY GIVE MY PERMISSION TO THE CITY OF STAR TO HAVE A POLICE
RECORD SEARCH CONDUCTED IN REFERENCE TO MY APPLICATION FOR A
VENDOR, SOLICITOR, MERCHANT APPLICATION.

This form expires 15 months after the date signed below.

SIGNATURE

DATE

STAR CITY POLICE DEPARTMENT VERIFICATION:

DATE _____

OFFICER NUMBER _____

MUST BE COMPLETED AND SIGNED BY POLICE DEPARTMENT