

**Star City Council
Meeting Minutes
April 21, 2020**

A regular meeting of the Star City Council was held on April 21, 2020 at 7:05 pm at Star City Hall, 10769 W. State Street in Star, Idaho. Mayor Trevor Chadwick called the meeting to order and all stood for the Pledge of Allegiance.

Roll Call: Councilman Kevin Nielsen was present. Councilwoman Jennifer Salmonsens, Councilmen David Hershey and Michael Keyes were present by logging in through ZOOM.

Approval of the Agenda: Keyes moved to approve the agenda; Nielsen seconded the motion. All ayes: motion carried.

Approval of the Agenda: Keyes moved to approve the consent agenda consisting of regular meeting minutes of January 21, 2020, February 4, 2020, and March 3, 2020; special meeting minutes of March 16, 2020, March 23, 2020, and March 25, 2020; claims against the City for March 2020; alcohol licenses for Bi-Mart, Bobby Jean's, El Mariachi Loco, Helina Marie's, Maverik, Rustic Table LLC, Star Mercantile, Sully's LLC, The Beer Guys Saloon, and Westside Pizza; Proclamations for Week of the Young Child and Star Arbor Day; Final Plats for files FP-20-05 Moon Valley Subdivision Phase 2, FP-20-02 Stonecrest Subdivision, and FP-20-06 Trapper Ridge Subdivision Phase 2; Findings of Fact & Conclusion of Law for Torchlight Estates Subdivision AZ-20-01/PP-20-01, M&M/J&E Properties RZ-20-01/PUD-20-01, Northwest Development Co. – State Street/Seneca Springs AZ-20-02/DA-20-01/CU-20-02, and Jeremy Telford Rezone – 10580 & 10474 W. State Street – RZ-20-02, Nielsen seconded the motion. Keyes addressed several corrections consisting of his name misspelled on March 25, 2020 meeting minutes in the fifth paragraph; some bills may not be in correct categories and may need to be reviewed; on several of the liquor license renewal some items were not checked off as received and would like staff to be sure all items are received before license given to the business; ITD's report for Moon Valley stated they will withdraw their objection if the developer puts in the right turn lane on Highway 44 and Nickel stated they will put it in. Salmonsens noted several concerns regarding the Stonecrest Final Plat, on the bottom of the first page it says September 17, 2020 and should say September 17, 2019, asked if they had heard from ACHD or ITD regarding the Stonecrest Subdivision to which Nickel stated ACHD would not sign until developer meets all their requirements and the developer is working with ITD on their requirements, and stated she didn't see anything requiring approval from the Fire Department and Nickel stated he would add condition number 18 that they will comply with the Fire Department requirements. Salmonsens asked about a late letter from Keller Associates and Nickel stated at final plat they would give us a check list in place of a letter. Salmonsens asked how the \$3,000.00 was determined in condition ten; the Mayor explained ITD determined it. Nickel stated in the future there will be language for this being a standard condition. Keyes amended his motion to include the amendments, Nielsen seconded his motion to include amendments. All ayes: motion carried.

Old/New Business:

Allied Waste Service Amendment – Rachele Klein explained the amendment for waste collection is an extension to the existing contract with Republic Services. Changes include three variable cart rates, the rates being based on the amount of trash being collected, and there will be a new rate for composting. She noted they are working toward getting an electric truck for the driver in Star. Salmonsens asked if the request for extending the contract for seven years was a standard length of time. Klein stated it is actually a shorter time than other cities which is usually seven to ten years due to the cost of equipment and updating equipment. Keyes moved to approve the contract with Allied Waste Services with the changes indicated; Hershey seconded the motion. Nielsen questioned the green recycling as to where the site might be, and the Mayor stated he would get with Klein to discuss. All ayes: motion carried.

MOU – Canyon County Registration Fee – Jeff Barnes, Deputy Public Works Director for Canyon County Highway District No. 4, explained they are proposing a \$25.00 registration fee and discussed three different ways to get the measure on the ballot for November for citizen approval. They feel this is an equitable way to fund roads by having users pay for maintenance and improvements and as growth occurs the dollar amount will increase. They are asking the City of Star for a signature of support tonight. Discussion was held regarding the dollar amount, how it will be distributed, what City's are in support of the MOU, and what the fees will be used for. Salmonsens asked about the current agreement between the City and Canyon Highway District No. 4 and the Mayor explained there currently was no agreement. Keyes moved to approve the Memorandum of Understanding; Nielsen seconded the motion. All ayes: motion carried. The Mayor stated they will sign the MOU in support of their request.

ITD Intergovernmental Agreement – Mayor Chadwick explained this agreement would allow the City to collect development fees as established by ITD through the means of development agreements when working with landowners and developers. This will be the first of its kind in the State for such an agreement. He noted they are trying to get growth to pay for growth. Hershey stated he was in support and especially of Section II and III which assures funds will be expended for the benefit of the taxpayers of the City of Star. Keyes stated he felt this was a great step forward for Star, especially with the work done on ECAMP, with the ACHD facility ordinance, and with work being done to establish impact fees on the Canyon County side. Keyes moved to approve the Intergovernmental Agreement between the Idaho Transportation Department and the City of Star; Hershey seconded the motion. Nielsen stated he is pleased with the agreement and the work that has gone into it and feels this is a historic day for the City. Salmonsens stated she feels this will be a great tool and is in support; and asked about Section II number 6 regarding sidewalk improvements. The Mayor explained the funds will be used for road improvements as well as sidewalk improvements where identified. All ayes: motion carried.

Western Alliance Membership – Tina Wilson, Executive Director, explained the Western Alliance is a non-profit that is a collaborative effort between Cities and Counties regarding business and community development. If the City joins the City will be involved at the Executive Committee level. Their focus currently is doing a lot of work on disaster recovery with COVID-19. She reviewed membership fees and explained the City's membership dues have been reduced to \$9,000.00 for fiscal year 2021 and if they pro-rated on a monthly basis starting in May it is \$750.00 a month. An invoice would be put out for five months in May for \$3750.00 and then in October they would invoice for \$9,000.00 as they generally invoice just

once a year. Wilson explained some of the projects she has been involved in for other cities for business expansion. She stated she would like to do an inventory of property in Star to see what businesses would be possible, will need to look at what Star desires, and look at business retention. Nielsen asked how she would plan to execute the City's economic development plan and Wilson stated she had read the plan, had some ideas, and would be working with Nickel on some long-term goals. When asked, Wilson stated she has been able to obtain some grants for other cities and would consider finding grants for the City and explained the process. She noted the Alliance prefers the City's administer the grants, though she can help set them up. Hershey asked if for 2021 would they consider splitting the payments to which Wilson stated they can do, though she would need to run it by her Board. Discussion was held on the make-up of Western Alliance, her salary and flexibility of hours. She stated she could set up a regular schedule to meet with City staff, development services, and the Chamber to get direction and give updates. Keyes stated he felt it would be of value for this year and believed there was money in the budget for economic development. Hershey stated he would support joining but would like to split dues into two six-month payments to evaluate benefits. Nielsen stated he felt it is a good idea but was concerned Wilson was only one person and involved with so many organizations. He agreed it would be a good idea to split the payment in 2021 and would be in support of an initial trial period. Nielsen moved to engage Western Alliance for the remainder of this fiscal year and to review for the 2020-2021 fiscal year; Keyes seconded the motion. All ayes: motion carried. Wilson asked Nielsen when he would like to get together and give her some direction. Nielsen stated he felt it was up to the Mayor to reach out to her.

Moon Valley Estates Subdivision AZ-20-06/PP-20-03/DA-20-02-MOD – (Table Indefinitely – originally table from 3-17-20) and Moon Valley Commons Subdivision PP-20-05/DA-20-02-MOD – (Table Indefinitely – originally tabled from 3-17-20) – Mayor Chadwick asked Chris Yorgason, Legal Counsel, if they needed to re-open the public hearing in order to table the application. Yorgason stated they did not need to re-open the public hearing and they could table both applications with one motion. Keyes moved to table Moon Valley Estates Subdivision AZ-20-06/PP-20-03/DA-20-02-MOD and Moon Valley Commons Subdivision PP-20-05/DA-20-02-MOD indefinitely; Nielsen seconded the motion. All ayes: motion carried.

Reports:

Council – Keyes stated he attended meetings with the Mayor and with COMPAS regarding why Star continues to be under counted. He attended the Star Sewer and Water District Board meeting and construction for the new well is going well. He noted he would like to see the third quarter budget numbers.

Salmonsens stated she attended an Air Quality Board Meeting and asked about the status of the light at Plummer Road and State Street.

Nielsen stated his committees had not met due to COVID-19 and asked the Mayor if he planned to let the Declaration of Emergency expire.

Mayor – The Mayor stated he would let the Declaration expire until he got direction from the Governor on April 30, 2020. He has had phone meetings with agencies three times a week and numbers seem to be down. He had talked with a Central District Health representative and

probably would remove the barriers at the park soon. Regarding the light at Plummer Road, he will get an update and the goal is to start in May. Regarding the budget, he anticipates a budget reduction and possible delay with property taxes in June. In discussions for cutbacks at City Hall, they will not be hiring a planner, are holding off hiring a PR person, will not be hiring any seasonal park workers, and he has asked Park Maintenance to review their budget and prioritize needs. He noted building permits seem to be up and not slowing down. The Mayor stated they are not accepting any applications for the planning department due to no gatherings for neighborhood meetings. He thanked Dana Partridge for getting information out and communicating with the public and thanked the citizens in Star for coming together during this time. He announced the Deputy City Clerk will be retiring the end of the month and thanked her for her service to the City. Chadwick stated he will continue working with emergency services during this pandemic time.

Adjournment: The Mayor adjourned the meeting at 8:35 pm.

Approved:


Trevor A. Chadwick, Mayor

Respectfully submitted:

 for

Kathleen Hutton, Deputy City Clerk