

## **Land Use Public Hearing Process for the Willowbrook Development Application**

Public signs up to speak at the public hearing\*

Mayor Opens the Public Hearing

Mayor asks council if there is any Ex Parte Contact

Planning Staff presents the application

Applicant has up to **25 minutes** to present their project

Council can ask the applicant questions and staff questions

Public Testimony (**3 minutes per person**)

1. Those for the project speak
2. Those against the project speak
3. Those who are neither for nor against but wish to speak to the project
4. Council may ask the individual speaking follow-up questions that does not count towards their 3 minutes

***Persons publicly representing a group of individuals may be offered up to 10 Minutes to speak. The representative shall provide City Staff with a list of individuals being represented at least one (1) day prior to the public hearing. Those individuals being represented shall forfeit their time to the designee and will not be allowed to speak separately.***

***\* The public must sign the sign-up sheet prior to the start of the public hearing. Once the hearing is open, no additional sign-ups shall be allowed. If the public hearing is continued to a further date prior to completion of testimony from list, the Mayor will continue with the next person on the list. no additional sign-ups for public testimony will be permitted.***

Applicant rebuttal (**15 minutes**)

Council can ask the applicant and staff questions

Mayor closes the public hearing

Council deliberates

Motion is made to approve, approve with conditions, deny or table the application to a date certain in the future