



STAR TRANSPORTATION & PATHWAYS COMMITTEE MEETING MINUTES

City Hall - 10769 W State Street, Star, Idaho
Wednesday, March 2, 2022
9:00 AM

1. CALL TO ORDER & ROLL CALL

ATTENDEES:

- MAYOR TREVOR CHADWICK
- COUNCILPERSON JENNIFER SALMONSON
- SHAWN NICKEL
- JOHN TENSEN
- STEVE GREENE
- JON TURNIPSEED-ABSENT
- RICHARD GIRARD
- CHRIS TODD

2. **Review and approve minutes of last meeting-** Moved by Girard to approve, second by Todd, motion passed unanimously

3. CITY REPORTS

- a. Mayor Report- Mayor Trevor Chadwick
 - i. Mayor updated Willowbrook status, Hwy 44 improvement status and safe route to school COMPASS grant pathway design status
- b. Council Liaison Report-
- c. Staff Report-Shawn Nickel

4. ACTION ITEMS

- a. Sidewalk Standards Recommendations Council Approval- Shawn will include with other code changes scheduled for April
- b. Pathway Map
 - i. City staff will take the lead in scheduling a meeting with Middleton Mill Ditch Company to discuss Pathway Map and License Agreement. John and Steve will be invited to attend once scheduled.
- c. ACHD PAG Pedestrian Crossing Recommendations- two new lights were recommended, one on Pollard at Middle School entrance and one on Hwy 44 at Rippling Rock Way. Map also needs to show schools and existing light at Hwy 44 and Main St. Steve will forward to PAG.
- d. Willowbrook Development Workshop- committee will wait to comment after new application submitted.
- e. Star Road Widening ACHD Request- Mayor reported that the letter was sent
- f. COMPASS Grant Applications- Tina not present

Any person needing special accommodation to participate in the above noticed meeting should contact the City Clerk's Office at 208-286-7247, at least 24 hours in advance of the meeting date.



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- g. Discuss changing standard monthly meeting date-committee decided this time works best for both committee members and staff and that changing it would open up other conflicts. It is suggested Tina and communicate and coordinate thru staff (Shawn or Ryan) . Similarly, staff can pass on any issues that Tina needs to address.

5. LONG RANGE TRANSPORTATION PLANNING

- a. The Committee expressed concern that long range transportation planning was not up to date. Mayor Chadwick commented it was a COMPASS responsibility. Mayor Chadwick suggested inviting COMPASS representatives to an upcoming meeting.

6. MISCELLANEOUS DISCUSSION ITEMS

- a. CDU mailboxes - when outside a gate or private road, there should be a pullout. Steve will meet with Shawn to see if it is in City Code. If not, will work with Shawn to add pull out requirements to City Code.
- b. Transit - How do we get VRT involved and get some park and rides planned for Star and Willowbrook expansion? Steve reported he had met with Kelli Fairless of VRT. VRT was unaware of Willowbrook.
- c. How do we adopt a master roadway map such as ACHD's Master Street Map to make transportation decisions when approving development? The Committee discussed why ECAMP was originally created to plan for access off of State Highways. It now serves to also provide a formal mechanism to work with ACHD to make recommendations of revisions to the ACHD Master Street Map.

7. SUBCOMMITTEE REPORTS

- a. Transportation/ACHD CIP Citizen Advisory Subcommittee - John Turnipseed, Steve Greene, Richard Girard
- b. Pathways Subcommittee - John Tensen, Jennifer Salmonsens, Steve Greene
- c. Development Review Subcommittee- Chris Todd, Richard Girard

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8. ANNOUNCEMENTS /GENERAL DISCUSSION/OTHER

9. NEXT MEETING – DATE, TIME & LOCATION-APRIL 6, 9:00 AM

10. ADJOURN-11:00 AM

ACTIONS ITEMS

1. **Shawn-** include sidewalk standards in upcoming City Code revision scheduled for April.
2. **John/Mayor-** John advise Mayor of next meeting date. Mayor will invite COMPASS and ACHD Commissioner Mary May to the meeting.
3. **Mayor-** delegate staff to arrange meeting with Bryce Ferris of Middleton Mill Ditch Company to review Pathway Plan and to discuss Master Pathway agreement. John and Steve will be invited.
4. **John-** meet with Shawn to verify revised ECAMP Map forwarded to ACHD, CDHD4 and COMPASS. Will also review if City limits in Willowbrook shown correctly on ECAMP Map.
5. **Chris/Richard-** meet with Shawn to firm up process for reviewing new development applications.
6. **Steve-** Meet with Shawn to review mailbox pullout requirements in City Code.